

Year Built:	Year Remod. :
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NUMBER OF ROOMS	
	Basement
	1st Floor
	2nd Floor
	Bedrooms
	Total Rooms

WINDOWS			
	Many		Large
	Avg.		Avg.
	Few		Small
	Wood Sash		
	Metal Sash		
	Vinyl Sash		
	Double Hung		
	Horiz. Sliding		
	Casement		
	Double Glass		
	Storms & Screens		

INTERIOR			
	Drywall		Plaster
	Paneled		

Trim & Decoration			
	Exc	Ord	Min.
Size and No. of Closets			
	Lg	Ord	Small
	many	Ord	Few
Doors		Solid	H.C

FLOORS	
Kitchen:	
Other:	

CEILINGS			
	Drywall		Plaster
	Tile		Suspended

EXCAVATION	
Basement	S.F
Crawl	S.F
Slab	S.F
Height to Joists	FT.

BSMT. WALLS & FLOORS			
	Conc. Blk		Poured
	Treated Wood		
	Concrete Floor		

BASEMENT FIN. \$	
Wall Finish	
Floor Finish	
Ceiling Finish	
Walkout	
Insulation	

HEATING & AIR COND.					
	Gas		Oil		Elc.
	Wood		Coal		Steam
	Forced Warm Air				
	Forced Warm Water				
	Stove or Space Heat				
	Wall Fur.		Flr. Fur.		
No Heat		1st Fl.		2nd Fl.	
Central Air Cond.				Tons	

PLUMBING			
	No. of Baths		
	Extra Stool		Extra Lav.
	Ceramic Floor		
	Ceramic Wainscot		
	Tub Alcove		Fan
	Separate Shower		
Water Softener	<input type="checkbox"/> Owned	<input type="checkbox"/> Leased	
WATER	<input type="checkbox"/> Public	<input type="checkbox"/> Well	
SEWER	<input type="checkbox"/> Public	<input type="checkbox"/> Septic	

BUILT-IN ITEMS					
	Oven		Cooktop		
	Drop-in Range		Disposal		
	Hood		Microwave		
	Dishwasher		Compactor		
	fireplace	Fdn.			Pre-fab
	Free- Standing				
Chimney		1Sty		2Sty	In. Out

PORCHES							
Type							
Wide							
Deep							

GARAGE/CARPORT				Year Built:
	Attached		Cars	Separate
	Wide		Deep	Condition:
Exterior			Floors	
Doors			Finish	
Shed Size:				
Pole Bldg. Size:				

Your assistance is requested! Can you please help the assessing office by completing as much of the information in this form as possible. You always have the option of calling the assessing office and we will be happy to go through the questionnaire with you and update our records while on the phone.

If you have suggestions on how we could make this process easier for you, or have issues with the information that we are requesting, feel free to either send an e-mail to rsells@easttawas.com or call (989)362-6241.

The State Tax Commission recommends that an assessor's office inspect 20% of properties in their local unit annually and provide assessor's guidelines on how to accomplish this while respecting property owner's rights. Some taxpayer's may not want to grant the assessor access to their property and we honor that, but in order to assess properly as per the State Tax Commission's guidelines, we need your cooperation. Please complete the questionnaire in this brochure or call the assessing office and check the appropriate box below.

Thank you.

Please check appropriate box:

- I do not want to grant the assessing office access to my property.
- I would like to request an interior inspection of my home.
- The assessing office visited while I was away.