

## MINUTES OF TAX INCREMENT FINANCE AUTHORITY MEETING AUGUST 11, 2009

The meeting was called to order by Chairman Jungquist at 7:32 a.m. in the Council Chambers of the East Tawas City Hall.

Members Present: Brewer, Elliott (left at 8:39 a.m.), Fountain, Jungquist, and O'Connor.  
Members Absent: Mooney, Ruster and Council Representative McMurray.  
Staff Present: City Manager Leslie, Director Pasakarnis (left at 8:39 a.m.), and Clerk/Treasurer Baker.  
Others Present: Janice Porath from Porath Construction.

Elliott moved, Fountain seconded, CARRIED, to approve the minutes of the July 14, 2009 meeting as presented.

Because Director Pasakarnis needed to leave the meeting early to meet representatives from Travel Michigan, TIFA Director Report was moved up on the agenda.

Director Pasakarnis reported that items on the final punch list are being completed. A professional company has been hired to clean and reseal the brick pavers. Following the resealing, Esch Landscaping will replace the sand lock on the bricks because 80% to 85% of the sand locking has failed. Director Pasakarnis also reported that she and Bruce Buchinger have not been satisfied with the repairs to the bricks by Esch Landscaping. The irrigation system will be completed this week. Bruce Buchinger has suggested that the demonstration of the irrigation system be videotaped so it will be available for review by the Department of Public Works personnel. There are eight dead or dying trees that will be replaced in September. Three trees that were originally scheduled for replacement have revived and will not need to be replaced at this time. A one-year extension of the warranty on these three trees will be received. Director Pasakarnis is asking for a three-year warranty on all of the brick work.

O'Connor mentioned that there are thirteen double posts with brackets for flower pots and he suggested that we try to figure out something to put on these posts. He also mentioned that there was a machine used to clean the bricks that worked extremely well. He asked Director Pasakarnis to get a cost for this type of machine and indicated that the Business Association could be approached for purchasing the machine.

Discussion was held concerning the plans for the parking lots. Russo Engineering is in the process of surveying the property and preparing the bid documents. A special meeting will be held as soon as the bids specifications are received to make final decisions on the parking lot. Elliott questioned the need for the pocket park. Director Pasakarnis will request Russo Engineering to prepare an alternate with either reducing the size of or eliminating the pocket park.

Director Pasakarnis reported that negotiations concerning the credits for not completing the intersections will begin once work on the punch list is completed.

Elliott moved, Fountain seconded, CARRIED, to enter closed session to discuss correspondence from our attorney that is subject to attorney-client privilege. Yes: Brewer, Elliott, Fountain, Jungquist and O'Connor.

Entered closed session at 7:54 a.m.  
Returned to open session at 8:02 a.m.

Fountain moved, Brewer seconded, CARRIED, to authorize Director Pasakarnis to follow through with our

attorney as discussed in closed session.

Director Pasakarnis reported that the team from Travel Michigan is traveling from Rogers City to Standish to meet with representatives from the various municipalities regarding an advertising plan for the region. They will be in the Tawas area today. The ads would be regional ads that would mention attractions not specific municipalities. It has been suggested that the breakdown of the matching funds of \$30,000 for the campaign be by population of each of the participating counties. It could then be further broken down by the population of each of the participating municipalities in the county. This would be a three-year commitment for funding.

Director Pasakarnis reported that the preliminary engineering report for the Port of Call study has been received. She will be meeting with Dave Wentworth to discuss any concerns and the final report will be prepared. A presentation to Develop Iosco, Inc., TIFA, the City Council and the general public has tentatively been scheduled for 7:00 p.m. on Monday, September 21<sup>st</sup> before the regular City Council meeting. She noted that Port Austin is beginning a \$5.7 million harbor project with all but about \$1,000,000 coming from grants and other funding sources.

Director Pasakarnis is working with Keith Frank on possibly locating the compass rose in Harbor Park. She also reported that many people have commented that we need more benches in the downtown area. Elliott requested that Director Pasakarnis get a firm price for the benches and lettering and he will find individuals and businesses that would be interesting in donating a bench in someone's honor or memory.

Elliott and Director Pasakarnis left the meeting.

Ratification of the email vote on the purchase of the brackets for banners will be conducted at the next meeting.

O'Connor moved, Fountain seconded, CARRIED, to approve payment of an invoice from Russo Engineering in the amount of \$625.00. Yes: Brewer, Fountain, Jungquist and O'Connor.

Fountain moved, Brewer seconded, CARRIED, to approve the TIFA financial report, the revenue and expenditure report and the Downtown Construction Fund financial report as presented by Treasurer Baker.

The next meeting will be changed from Tuesday, September 8<sup>th</sup> to Tuesday, September 15<sup>th</sup>.

Meeting adjourned at 8:53 a.m.

Blinda A. Baker  
Clerk/Treasurer