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December 10, 2009

The regular meeting of the East Tawas Park Board was held on Thursday, December 10, 2009, at 4:00 p.m. in the East Tawas City Park Office.

PRESENT: O'Connor, Klenow, Elliott, Thunberg, Council Representative McMurray and Park Manager Frank. **ABSENT:** Chairman Bolen.

Chairman Pro-tem Elliott welcomed City Councilman Craig McMurray to his first meeting as the new Council representative to the Park Board.

Moved by O'Connor, seconded by Thunberg to excuse Norm Klenow from the January, February and March meetings as he will be in Florida. All ayes.

The board reviewed the claims and accounts for the month. Noting that there was a bill from Thunberg Auto and Tawas Bay Agency, it was moved by Klenow, seconded by Thunberg to forward the bills in the amount of \$63,918.36 to Council for their review with a recommendation for approval for payment. **YES:** Elliott, Klenow, Thunberg and O'Connor **NO:** None.

Moved by Klenow, seconded by O'Connor to transfer \$63,918.36 from the MIA Account to the O & M Account to pay bills upon Council approval. **YES:** Klenow, Thunberg, O'Connor and Elliott. **NO:** None.

Moved by Thunberg, seconded by O'Connor to approve the minutes of the November meeting. All ayes.

Moved by Thunberg, seconded by Klenow to receive the monthly Community Center reports. All ayes.

Moved by O'Connor, seconded by Thunberg to approve a one hour extension at the Community Center for the Hospital Christmas Party on December 12. **YES:** O'Connor, Thunberg, Klenow and Elliott. **NO:** None.

Keith reported St. James Electric will be lowering the four remaining fans at the Community Center on January 18 and 19.

Keith requested permission to close the Community Center early on December 18 for the Park employees Christmas party as was done last year. Moved by Klenow, seconded by Thunberg, to close the Center at 6:00 p.m. for the annual employee Christmas Party. All ayes.

Keith reported that on November 12 it was discovered that someone had thrown a rock through the warming room door at the Durant Park Pavilion. They also threw a rock and broke the kitchen serving window as well. The rock went all the way through the glass of the warming room door but no access was obtained. The kitchen window was double paned thermo glass and only the outside pane was broken. Tim Schirmer is going to make the repairs. At this time, it looks like we may have to replace the entire kitchen window. He is still trying to find a replacement "door" for that window but it doesn't look too promising.

Keith informed the board that this year when the campground water was shut off, there were two shutoff valves in the ground that were not closing tight and allowing water to get through. The most vital of these valves was in the sidewalk outside the park gate in Harbor Park. This valve connects to the main 12" line and was allowing water to feed back through to the campground. In order to repair this valve, the DPW had to take out a section of sidewalk. The repair was made on Tuesday and Wednesday of this week and it was successful. Since the other valve just shuts off a zone in the campground, it only stops water when the entire campground is energized. Since it does not involve stopping water in the winter, this valve will be dug up and replaced in the spring.

2010 campground rates were discussed. Following discussion it was moved by Thunberg, seconded by O'Connor to increase camping fees .50 cents per night across the board for all seasons. **YES:** Klenow, O'Connor, Thunberg and Elliott. **NO:** None.

Keith informed the board that Santa Claus would be at the Fire Hall on Thursday, December 17 beginning at 7:00 p.m.

The board discussed putting "Pet Waste Bag" stations in the various parks in the park system. Keith reported that several of the parks he has visited that use these systems say that it is difficult and expensive to keep them stocked. People won't take just one or two, but rather handfuls at a time. It was the board's decision not to use these stations at this time.

The board reviewed the monthly cash flow analysis for the park.

The board reviewed the 2010 goals and priorities list prepared by Keith. After choosing which goals on the list should be incorporated for 2010, the board asked Keith to re-do the list for action on prioritizing at the January meeting.

Keith informed the board that the City Council decided not to award pay raises this year. The board discussed whether or not the seasonal and part-time Community Center employees should be given an increase as Keith recommended in October. It was the decision of the board that they would go along with the Council's decision and not award pay raises to any employees this year.

Keith explained that the park was going to be in need of a new truck in the near future and he sought the input of the board as to whether they thought now would be a good time to start looking. The board felt that because of the economy, now might be a very good time. The board authorized Keith to see if there were any financing options available for municipalities and to put some specifications together for a new truck.

	<u>2008-2009</u>	<u>2009-2010</u>
Camper Days for November:	289	450
Camper Days to Date:	1172	1191

Moved by Thunberg, seconded by O'Connor to adjourn. Meeting adjourned at 5:45 p.m.

Keith Frank
Park Manager