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March 15, 2010

The regular meeting of the East Tawas Park Board was held on Monday, March 15, 2010, at Noon in the East Tawas City Park Office.

PRESENT: O'Connor, Elliott, Thunberg, Council Representative McMurray and Park Manager Frank. **ABSENT:** Klenow, Chairman Bolen (both excused).

Moved by O'Connor, seconded by Elliott to approve bills in the amount of \$20,593.41 and to forward the bills to Council for approval for payment. Also, to transfer \$20,593.41 from the MIA account to the O & M account to pay bills upon Council approval. **YES:** Thunberg, O'Connor, and Elliott. **NO:** None.

Moved by Thunberg, seconded by O'Connor to approve the minutes of the February meeting. All ayes.

Moved by Thunberg, seconded by O'Connor to receive the monthly reports from the Community Center. All ayes.

In follow up of discussion at the January meeting, Keith reported that the replacement cost for microphones for the new sound system in the Community Center was \$310.00 for the handhelds and \$335.00 for the lavalieres. Therefore, the board did not feel it would be necessary to charge an additional security deposit for use of the sound system.

Keith informed the board that the security cameras have been purchased from the Sheriff Department. Dale Procnier from Dale's Computers has indicated that he thinks he can install them for us. Before we contact anyone else in regard to installation, Dale will take a look at what we have to see if he can do the installation and give us a price on it.

Keith told the board that Ron has submitted our generator needs to his Homeland Security contacts to see if there might be funding available from them as well. There may also be an opportunity to receive a used generator through Tony McKerchie, the electrician that did the electrical work for the downtown improvement project.

Keith reported that he contacted the park's janitorial suppliers for prices on a Clarke Focus Boost II 20" floor machine for the Community Center. Two bids on the machine were received, one from Alpena Paper & Supply for \$4,978.00 and one from KSS Enterprises for \$5,795.00. Wayne Kendziorski from Alpena Paper demonstrated his machine at the Community Center on Monday. Keith said the machine did a great job. It's cordless and is

therefore much easier to use than our current machine. Keith recommended that we purchase the machine from Alpena Paper. Moved by O'Connor, seconded by Elliott to purchase the Clarke Focus II Boost 20" floor machine from Alpena Paper for \$4,978.00. **YES:** Elliott, Thunberg and O'Connor. **NO:** None.

Keith told the board that on February 26, he and Ron met with representatives of Sylvania and Kendall Electric to discuss the City's LED grant. During the meeting, they indicated that the same retro-fit kits would work in our campground street lights. These lights are currently high pressure sodium fixtures which use a lot of power. The LED's would use very little power in comparison. Keith recommended that the board should consider trying these out in the campground, taking advantage of the Try-Four program. St. James electric said they could change them out for \$150.00 per fixture. Cost of each fixture is \$650.00. Moved by Elliott, seconded by Thunberg to acquire four of the LED retro-fit kits and have them installed via the Try-Four program. **YES:** O'Connor, Thunberg and Elliott. **NO:** None.

Keith reported that with the current situation at the Bay City Times, they will not be doing the annual Kite Festival this year. He told the board that he has been working with Kiteman Jack's and Chuck Allen at the State Park to try to keep this event going. Plans are currently for a one day event on Saturday, June 5, and trying to keep it down to just kite related activities for this year. Diane Quinn has already paid \$150.00 to sanction the event. Gene Kirvan from the Day's Inn has offered to donate four rooms at the Crow's Nest for the out of town professionals that are being asked to come. The group is asking for permission to use Harbor Park that day for this event. They are also asking if the board would consider a monetary contribution to help sponsor the event. Moved by O'Connor, seconded by Thunberg to allow the use of Harbor Park and to authorize Keith to spend up to a not to exceed amount of \$250.00 to advertise and help sponsor the event. **YES:** Thunberg, Elliott and O'Connor. **NO:** None.

The board discussed the Field Owner's insurance that has been provided the past several years by the local adult softball leagues. This insurance covers the City for any liability arising out of the use of the fields for ASA sanctioned events. It is primary coverage and would pay before the Park's regular liability insurance. This year it's beginning to look like there may not be any men's leagues as the number of teams has dropped off drastically. Keith questioned whether the board thought the park should pick up this insurance on our own in order to maintain the coverage for any other groups that may use the fields. The premium is \$300.00 with waivers (rosters) required and Keith would continue to see that the rosters are submitted. Moved by Thunberg, seconded by Elliott to purchase the Field Owners insurance for the \$300.00 premium only if the leagues fold. In the event the leagues don't fold, the premium will be paid by them as in the past. **YES:** Thunberg, O'Connor and Elliott. **NO:** None.

Moved by Elliott, seconded by Thunberg to place a \$100.00 ad in support of the Tawas Point Birding Festival as in past years. **YES:** Elliott, O'Connor and Thunberg. **NO:** None.

Keith requested authorization from the board to submit a grant application to USDA-Rural Development for the purchase of a new park truck. The estimated cost of the truck is \$37,813. The grant request would be for \$15,125 toward the purchase of the truck. The park would have to provide \$22,688 to match the grant. Moved by O'Connor, seconded by Thunberg to authorize Keith to submit the grant application and to authorize the appropriate match from the park. **YES:** O'Connor, Elliott and Thunberg. **NO:** None.

The board discussed the upcoming Freedom Festival. There was concern among the board members regarding the timeliness of acquiring liability insurance for the event. The board felt that the insurance certificate needed to be in hand by the June board meeting. The board authorized Keith to contact Kit and Farah Eagal, event organizers, and inform them that the park board needed their certificate of insurance in hand by the June board meeting (June 10, 2010) or they would not be allowed to use Harbor Park for the event.

The board reviewed the monthly cash flow analysis prepared by Keith.

A letter from the Chamber was received thanking the park for supporting the 60th annual Perchville Festival last month.

Keith informed the board that he would be having surgery to repair a hernia on Tuesday, March 16 and that he would be out of the office for at least the remainder of this week.

	<u>2008-2009</u>	<u>2009-2010</u>
Camper Days for February:	277	417
Camper Days to Date:	2096	2183

Moved by Thunberg, seconded by O'Connor to adjourn at 12:30 p.m. All ayes.

Keith Frank
Park Manager