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October 14, 2009

The regular meeting of the East Tawas Park Board was held on Wednesday, October 14, 2009, at 4:00 p.m. in the East Tawas City Park Office.

PRESENT: Chairman Bolen, O'Connor, Elliott, Thunberg, Klenow and Park Manager Frank.

ABSENT: Council Representative Cano.

Moved by Bolen, seconded by O'Connor to pay bills in the amount of \$171,941.38 and to transfer \$171,941.38 from the MIA account to the O & M account. **YES:** Klenow, Thunberg, O'Connor, Bolen and Elliott. **NO:** None.

Moved by Elliott, seconded by Thunberg to approve the minutes of the September meeting. All ayes.

Moved by Klenow, seconded by Elliott to receive the monthly Community Center reports. All ayes.

Keith reported that four of the ceiling fans in the gym at the Community Center have been lowered down below the sound proofing baffles. These fans, in their original position, had been hitting the backs of the baffles making the fans unusable. St. James will be coming back in at a later date to lower the other four fans as well.

The board learned that the Old Fashioned Railroad Days event held at the Community Center on October 3 was mildly successful. The Center received \$100.00 from the admissions charged for the event.

Moved by Bolen, seconded by O'Connor to award a \$225.00 refund to Larry Beals. He had rented a lot for a month but had to be admitted to the hospital prior to the end of his stay. **YES:** O'Connor, Klenow, Thunberg, Bolen and Elliott. **NO:** None.

Keith asked the board to consider allowing units up to 40' to park on some of the highway lots in the new section of the campground. He indicated that twice this fall, 40' motor homes came in after hours and set up on these lots for overnight and in both cases, the units fit nicely on the sites. Keith also indicated that they had turned away several of these units during the summer season when they could have stayed on one of those lots. Moved by Elliott, seconded by Thunberg to allow units up to 40' to park on the highway lots in the new section of the campground with the exceptions of lots 156, 172 and 182. **YES:** O'Connor, Klenow, Bolen, Thunberg and Elliott. **NO:** None.

Keith presented the board with the annual vacancy and camper day reports from the past summer season. The vacancy report shows the number of available lots at the beginning of the day as well as those available at the end of the day. The camper day report showed that the park registered 28,549 camper days this past fiscal year. This amount represented the eighth best year for the park since 1965.

Keith reported that the City Council had not yet made any decision regarding full time employee wage increases for next year. The Council is waiting finalization of the State budget to see how Revenue Sharing is affected. Keith asked the board to consider awarding the park returning seasonal employees and part-time Community Center employees a 3% increase regardless of what the Council decision is. He felt that these employees are largely responsible for the success of the park and Community Center and are deserving of this increase. He also stated that there was money in the budget to cover this expense. The board agreed but held off on a final decision until City Council makes their decision.

Since everyone had not yet completed Keith's annual evaluation, this item will be moved to the November meeting.

Keith presented the board with the seasonal employees quarterly and annual hours report for 2009. Seasonal employees at the park worked a total of 6,788.5 hours in 2009, down 141 hours from 2008.

The board discussed the old public skating rink adjacent to the pavilion at Durant Park. Since the site is not used for a skating rink any longer, the board felt that the site should be filled in and turned into a green area. They felt that the fill sand could be taken from behind the Community Center. Moved by Elliott, seconded by Thunberg to have Bolen's fill the site (based on Bolen's annual City bid for trucking, topsoil and bulldozing), using the sand from the Community Center for the fill and then top dress the area with topsoil and hydro-seed in the spring. Jim is to provide a total cost prior to starting the project. **YES:** Elliott, O'Connor, Thunberg and Klenow. **NO:** None. **ABSTAIN:** Bolen.

The board reviewed the monthly cash flow analysis for the park provided by Keith.

	<u>2007-2008</u>	<u>2008-2009</u>
Camper Days for September:	2094	2444
Camper Days to Date:	28,124	28,549

Moved by Elliott, seconded by Thunberg to adjourn. Meeting adjourned at 5:22 p.m.

Keith Frank
Park Manager